



DAYTONA BEACH INTERNATIONAL AIRPORT

Ground Transportation Driver's Checklist and Application

Applications typically are processed within 7-10 business days but may take longer.

The Ground Transportation Office **will contact you** when your application has been approved.

Applications *will not be processed* without the following:

1. Valid Driver's license and a second government-issued ID (Passport, Social Security card, US Citizens born outside the US must have either a passport or a DS-1350 or an FS-545, permanent residents must have a permanent resident card or citizens of another country who are not permanent residents must have a work authorization card). A list of Acceptable documents is available at the Ground Transportation Office.
2. Valid (Not Expired) Daytona Beach City Driver's Permit
3. Complete current copy of your DHSMV Driver report.
4. Complete current copy of your Background Check (Criminal History Record Check), which may be obtained at the Daytona Beach Permits/Licensing and Code Enforcement office.
5. Read the Ground Transportation Rules and Procedures and sign page 2 of this application packet.

Applications missing *any* of the above information will not be processed.



Airport Ground Transportation Rules and Procedures

ACKNOWLEDGEMENT

I have read and understand the Airport Ground Transportation Rules and Procedures. I understand that it is my responsibility to fully comply with these rules. Failure to follow these rules will result in revocation of my Ground Transportation privileges.

Should I have any questions, I will contact an Airport Operations representative to clarify.

Driver Name (printed) : _____

Driver signature: _____

Date: _____

DAYTONA BEACH INTERNATIONAL AIRPORT

Ground Transportation Operator Identification Badge Application



G
T
O

Is this your first time applying for a GTO ID? Yes ☐ No ☐ Is this a replacement ID? Yes ☐ No ☐

1) Applicant Name: (Last) _____ (First) _____ (MI) _____

2) Home Address: _____
(City) _____ (State) _____ (Zip) _____

3) Contact Phone Number: (Home) _____ (Cell) _____

4) U.S. Citizen: Yes ☐ No ☐ Country of Citizenship (use 2-Character abbreviation) _____

5) Place of Birth: City _____ State _____ Country _____

6) Driver License Number: _____ Class: _____ State of Issue: _____

7) Has your driver's license been **suspended** or **revoked** within the past ten (10) years? Yes ☐ No ☐

If yes, please **explain**. _____

8) Alien Registration Number (If applicable) _____

9) Alien Work Authorization Number (If applicable) _____

10) Passport Country: (Use 2-Character Abbreviation) _____ Passport Number: _____

11) City Permit # _____ Permit current: Yes ☐ No ☐

12) Employed by: _____ Work Telephone: _____

13) How long have you been with the present company? _____

14) Work Address: _____
Number, Street, Apartment (if applicable)

City

State

Zip Code

15) Have you been convicted of **DUI** within the past ten (10) years? Yes ☐ No ☐

If yes, please **explain**. _____

16) Have you been convicted of a felony or misdemeanor or had adjudication withheld within the past ten (10) years? Do you have any charges currently pending against you.

Yes ☐ No ☐ If yes, please **explain**. _____

17) Have you ever had Daytona Beach International Airport ground transportation privileges **suspended** or **revoked**?

Yes ☐ No ☐ If yes, please **explain**. _____

Airport Office Use

Copies Received ☐ Drivers License ☐ Social Security or Passport ☐ City Permit ☐ DMV Report ☐ C.H.R.C.

When the application is complete and all items checked, turn in to Operations Manager.

1) Date Application received: _____ Received By: _____

2) Date of Driver Record Check: _____ DL Check Completed By: _____

3) STA Submission Date: _____ STA Number: _____ ☐ Approved ☐ Denied

Completion Date: _____ Submitting Agent: _____

4) Application Status: **APPROVED** Date: _____ By: _____
(circle one)

05/27/2015

DENIED

Date Denial Letter sent on: _____

5) GTO Badge Number: _____ Date issued: _____ Security Dept. advised of badge # ☐ Amount Paid for ID: _____

I authorize the Social Security Administration to release my social security number and full name to the Transportation Security Administration, Office of Threat Assessment and Credentialing (TTAC), Attention: Aviation Programs (TSA-19) Aviation Worker Program, 601 South 12th Street, Arlington, VA 20598.

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from my Social Security records, I could be punished by a fine, imprisonment, or both.

Signature of Applicant	Date of Birth
Social Security Number	Full Name (printed)

Volusia County Privacy Statement

Pursuant to the requirements of Public Law 93-579 (Privacy Act of 1974), notice is hereby given that the authority to collect information requested on the Daytona Beach International Airport Badge Application for a new and/or renewal Airport Identification Badge is 42 U.S.C. 301, Reorganization Plan No. 1 of 1953; and U.S.C. Section 552a. Disclosure of the requested information is not mandatory. Applicant is advised, however, that the principal purpose for collecting the information is to enable the sponsor/employer and/or the VCAD to conduct a background investigation and thereby determine whether the applicant meets the criteria required for the issuance of a SIDA badge. The identification badge will not be issued unless the background investigation is completed and the employee meets the required criteria. The information may also be used, when deemed appropriate, in a proceeding to revoke or suspend the identification badge. The information collected and contained in the applicant's file may be provided to any and all employees of VCAD who have a need for the records in the performance of their duties.

Signature of Applicant	Date
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TSA Privacy Act Notification

Authority: 49 U.S.C Sections 114, 44936 authorizes the collection of this information

Purpose: The Department of Homeland Security (DHS) will use the biographical information to conduct a Security Threat Assessment (STA) and will forward any fingerprint information to the Federal Bureau of Investigation to conduct a Criminal History Records Check (CHRC) of individuals who are applying for, or who hold, an airport-issued identification media or who are applying to become a Trusted Agent of the airport operator. DHS will also transmit the fingerprints for enrollment into the US-VISIT's Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA's records to ensure the validity of your name and SSN. **Routine Uses:** This information may be shared with third parties during the course of an STA, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the Transportation Security Threat Assessment System (T-STAS), DHS/TSA 002.

Disclosure: Furnishing this information (including your SSN) is voluntary; however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for identification media.

Signature of Applicant	Date
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I, the undersigned, do hereby certify that I have read the above and that the information I have given is the truth to the best of my knowledge and that any false / omitted information provided on this application will result in my driver's privilege being suspended or revoked at the Daytona Beach International Airport or application being denied. I understand that my Motor Vehicle Record (MVR) and criminal check history reports will be reviewed by the Volusia County Airport Department and Volusia County Sheriff's Office prior to any approval. My signature below indicates my acceptance of the responsibilities and rules governing the ground transportation driver regulations operating out of the Daytona Beach International Airport.

Applicant Signature

05/27/2015

Date